



# Lickey Hills Primary School & Nursery

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## Adverse Weather Conditions Procedure and Policy

The Headteacher will decide whether the school and The Hive will open taking into account the conditions at the school and the ability of staff to get there. If the Headteacher decides the school and \*The Hive will close she will ensure the website is updated accordingly and send a text message to staff and parents via the ParentMail text system advising of the closure.

The school will make every effort to remain open whenever possible. The decision to close the school will be made by the Headteacher. The school will only be closed if one or more of the following conditions apply.

- Insufficient staff are able to come in to keep the school running safely.
- Conditions on site are dangerous.
- Conditions are considered to be or are anticipated to later become too hazardous to travel.

## In the Event of Heavy Snow before the School Day Starts

When school closure is a possibility parents should find out whether the school is open by:-

- Checking 'School News' on the front page of the school website [www.lickeyhills.worcs.sch.uk](http://www.lickeyhills.worcs.sch.uk)
- Checking mobile phones for a text message (please note we can only use a limited amount of words on our text system)
- Checking H & W Free Radio and BBC H&W radio stations
- Checking the Worcestershire County Council Website closures list to see if Lickey Hills Primary School and Nursery is in the list of the schools that are closed

**It is important for Parents to check all options above in case the website or text system is slow due to the number of people/schools trying to use it or adverse weather conditions.**

If it is decided that the school will open, but the road conditions are difficult, parents should ring the school to advise that they are likely to be late and leave a message. The school fully appreciates that in bad weather children may arrive later than usual therefore if it is safer to travel later and avoid rush hour traffic then this is acceptable.

The School recognises that there may be cases where families are "cut off" due to particular difficulties in the area in which they live. In such cases parents should advise the Headteacher of their particular circumstances so she can justify to the Local Authority why the absence should be approved.

## In the Event of Heavy Snowfall during the School Day

**If there is heavy snowfall during the school day the Headteacher will decide whether it is necessary to close the school.**

Old Birmingham Road, Lickey, Birmingham B45 8EU • Telephone 0121 445 1992 • Fax 0121 445 5803  
email [office@lickeyhills.worcs.sch.uk](mailto:office@lickeyhills.worcs.sch.uk) • [www.lickeyhills.worcs.sch.uk](http://www.lickeyhills.worcs.sch.uk)

**Headteacher** Miss Amanda Salisbury, B.Ed(Hons), NPQH



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The Office will contact parents via ParentMail text messaging service and ask that they pick their child/children up from school as soon as possible.

The school office will contact Worcestershire County Council to organise early arrival of transport for all Language Base children. They will also contact Language Base parents to inform them that their child is leaving school early.

**Parents with children in Nursery, Reception and Year 1** will collect their child from the usual end of the day collection points.

**Parents of children in Y2** will collect their child from the KS1 playground door as usual.

**Parents of children in Years 3 to 6** will be required to come to the main school reception area where you will be directed to the hall and a member of staff will collect your child from class for you.

**REMEMBER: if you are collecting a child on behalf of another parent, it is vital that you obtain the password for them before coming to school, as they will not be released without it. All children will need to be signed out by the person collecting before being released.**

The Staff that live furthest from the school will be permitted to leave at the earliest opportunity.

A skeleton staff will remain in school until all of the children have been collected. If a parent rings requesting they pick their child up early due to the weather, and the decision has not been made to close the school, these requests will be considered on an individual basis by the Headteacher.

Note: \* Parents will be credited if a session is missed in The Hive due to a school closure.

February 2022

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